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**Minutes of the Thirty-fifth Council Meeting – 15 -16 February 2011**  
**Mount Royal University**  
**Village Park Inn**

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**Council**

Present: Ron Bond (Chair), Patricia Clements, Judy Eifert, Peter Mahaffy, Greg Moran, Leo Mos, Jane O'Dea, Peggy Patterson, Art Quinney, John Waterhouse, Robert Woodrow

**Secretariat** Marilyn Patton (Director), Guy Germain (Manager)

**Guests**

Dr. David Marshall, Dr. Robin Fisher (for agenda item 1 only – in person)  
Dr. Sheila Evans (for agenda item 2 only – via teleconference)  
Dr. Robin Fisher, Ms. Brenda Hendrickson, Dr. Chad London (for agenda item 2 only – in person)  
Dr. Stephen Murgatroyd (for agenda item 3 only – via teleconference)  
Dr. Gurston Dacks (for agenda item 7 only – via teleconference)  
Dr. Andrea Luxton, Dr. Charles Tidwell (for agenda item 7 only – via teleconference)

**Tuesday, 15 February 2011**

Members were welcomed to the thirty-fifth meeting of the Campus Alberta Quality Council.

**1. Mount Royal University presentation and discussion**

Dr. David Marshall, President and Dr. Robin Fisher, Provost and Vice-President Academic, gave a presentation that focused on the institution's current and proposed degree programming. A question and answer period followed.

**2. Mount Royal University – consideration of a proposal for a Bachelor of Midwifery program**

Mount Royal University is seeking approval to offer a 4-year Bachelor of Midwifery program. Dr. Sheila Evans, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and Mount Royal's response to it. At the end of the teleconference, Council's Chair thanked Dr. Evans for the team's report.

Subsequently, Dr. Robin Fisher, Provost and Vice-President Academic, Ms. Brenda Hendrickson, Dean, Faculty of Health and Community Studies and Dr. Chad London, Associate Dean, Faculty of Health and Community Studies, joined the meeting in person to discuss Mount Royal's response to the report.

After further discussion, it was MOVED and SECONDED that Council recommend that the Minister of Advanced Education and Technology approve Mount Royal University's 4-year Bachelor of Midwifery degree program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to Mount Royal, including its expectations with respect to monitoring.

**3. Cape Breton University – consideration of a proposal for a Master of Business Administration in Community Economic Development program**

Cape Breton University is seeking approval to offer a Master of Business Administration in Community Economic Development program. Dr. Stephen Murgatroyd, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and Cape Breton's response to it. At the end of the teleconference, Council's Chair thanked Dr. Murgatroyd for the team's report.

After further discussion, Council AGREED to continue discussion of Cape Breton University's Master of Business Administration in Community Economic Development degree program at a subsequent meeting once further information is provided by the institution.

**4. Approval of minutes – 9-10 December 2010**

It was MOVED and SECONDED that the 9-10 December 2010 minutes be adopted as distributed.

CARRIED

**5. CAQC Chair and Secretariat report**

The Chair and Secretariat Director briefly reviewed their report and provided highlights of meetings held with officials from the University of Alberta, the University of Lethbridge and DeVry Institute of Technology-Calgary, as well as with the Deputy Minister and Assistant Deputy Minister of Post-secondary and Community Education.

*Wednesday, 16 February 2011*

**6. Follow-up items**

Council continued its ongoing discussion about monitoring of approved degree programs.

As an outcome of its discussion with University of Alberta officials at the December 2010 Council meeting, members received for information two University of Alberta draft policy documents relating to proposals for overlapping programs and shared credentials.

**7. Andrews University – consideration of a proposal for a Master of Science in Administration (International Development) program**

Andrews University is seeking approval to offer a Master of Science in Administration (International Development) program. Dr. Gurston Dacks, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and Andrews' response to it. At the end of the teleconference, Council's Chair thanked Dr. Dacks for the team's report.

Subsequently, Dr. Andrea Luxton, Provost and Dr. Charles Tidwell, Dean, Affiliations & Extensions, joined the meeting via teleconference to discuss Andrews' response to the report.

After further discussion, it was MOVED and SECONDED that Council recommend that the Minister of Advanced Education and Technology approve Andrews University's Master of International Development Administration degree program.

CARRIED

Members AGREED that this motion would only be forwarded to the Minister if Council secured agreement from Andrews to the change of the degree name.

Members AGREED to the issues to be addressed in the outcomes letter to Andrews University, including its expectations with respect to monitoring

## **8. Committees and task forces**

### *(a) Proposal Review Standing Committee*

The Proposal Review Standing Committee (PRSC) of Council reported that, since the previous meeting, it had acted on behalf of Council to:

- agree to a request from the University of Alberta for a fully expedited review of its proposal for a Bachelor of Science (Science Education) and a Bachelor of Science (Science Education) / Bachelor of Education (Secondary) Combined Degrees Program and, after conducting a desk review, agree to recommend to the Minister that he approve the program as a 5-year Bachelor of Science / Bachelor of Education (Secondary) Combined Degrees Program (Augustana).
- agree to a request from the University of Calgary for a fully expedited review of its proposal for a Bachelor of Music (Music Education) degree program and, after conducting a desk review that included additional information it had asked the University to supply, agree to recommend to the Minister that he approve the program. The Minister subsequently approved the program.
- agree to a request from Cornell University and Queen's University for a fully expedited review of their proposal for a dual Executive Master of Business Administration degree program, but to defer its decision on a recommendation to the Minister pending receipt of additional information from the universities.
- agree to a request from the University of Calgary for a fully expedited review of its proposal for Master of Science (Veterinary Medical Sciences) and Doctor of Philosophy (Veterinary Medical Sciences) degree programs and, after conducting a desk review that included additional information it had asked the University to supply, agree to recommend to the Minister that he approve the program.
- at the request of the University of Lethbridge, review its previous decision to deny a request from the University for a fully expedited review of its proposal for a Doctor of Philosophy (Education) degree program, and agree to initiate an external review, using a Council appointed evaluation team.

### *(b) Distance Delivery Standards Review Subcommittee*

Members reviewed a revised draft set of *Additional Quality Assessment Standards for Programs Delivered in Blended, Distributed or Distance Modes* that was produced by the Subcommittee, as well as suggested additional glossary entries for Council's *Handbook*.

After discussion, it was MOVED and SECONDED that Council adopt, in principle, the *Additional Quality Assessment Standards for Programs Delivered in Blended, Distributed or Distance Modes* to replace the existing standards, and the additional glossary entries.

CARRIED

Members also discussed how to incorporate the standards into the CAQC *Handbook*.

Council accepted the report from its subcommittees.

The next scheduled meeting of Council is set for 28 April 2011.